

control.itsupport247.net Remote Connection Instructions

This is intended to be a guide for new users of the control.itsupport247.net remote access service. It will instruct you on setting up the 2-factor authentication and signing into the remote session. These instructions are written for MAC and PC users, but mobile devices are supported through the app linked below.

Instructions from iOS devices:

- In the App Store, search for "ITS247". Install the app from ITSUPPORT247,LLC. (or click here)
- At the sign in screen, enter your Email ID and password given to you by Managed IT Force

Instructions from Android devices:

- In the App Store, search for "ITS247". Install the app from ITSUPPORT247,LLC. (or <u>click here</u>)
- At the sign in screen, enter your Email ID and password given to you by Managed IT Force

First time Logging into control.itsupport247.net

In your internet browser enter the URL: https://control.itsupport247.net

You will be prompted for your Email ID and password provided to you by Managed IT Force (MITF) and click on Log In

Access ITSupport247 Account	
Email ID	
Email Address	
Password	
Password From MITF	
Remember me	Log In
Forgot Your Password?	

All first-time users will be presented with the following screen:



top Admenticat	
Warning! Configuratio	n must be completed and maintained in user's Authenticator app.
. Download the Goog	le, Microsoft, LastPass or Authy authenticator app
ownload the Google, M lay Store/ iOS App Stor	crosoft, LastPass or Authy Authenticator app for Android or iOS from Google e.
. Scan the QR code	
dd new account in the indow.	Authenticator app. Then, use your mobile device to scan the QR code in this
r	
lick here if you can't	scan the QR code
. Enter your code	
the box below, enter t	he 6-digit code generated by the app.
	Skip Submit

You will need to Download the Free Google Authenticator app to your iPhone or Android smart phone

Once downloaded open the app and select begin setup





Then select Scan a Barcode

←		
Ado	d an account	
You c option	can add an account selecting one of the follo ns:	owing
0	Scan a barcode	
	Enter a provided key	

You will scan the barcode on your computer screen with your phone in portrait mode. Once the barcode has been scanned, the Authenticator app should display a 6-digit number as shown below:

Google Authenticator	1
673 167	
ITSupport247 (nbenninger@managedITforce	6

Enter your code into the Setup Authenticator Screen on your computer and click on submit





Signing into the control.itsupport247.net portal

In your internet browser enter the URL: https://control.itsupport247.net

You will be prompted for your Email ID and password provide to you by MITF and click on Log In

Access ITSupport247 Account	
Email ID	
Email Address	
Password	
Password From MITF	
Remember me	Log In
Forgot Your Password?	

On the next screen you will be asked to enter the 6-digit authentication code from Google Authenticator on your mobile device

Once you enter your authentication code you will be presented with a screen displaying what devices you have been given access to.



Enter the number in the Access field provided and hit the Submit OTP Code Button



Access ITSupport247 Account
Enter the 6-digit code from the Authenticator App
•••••
Submit OTP Code

Once logged into the system you will be presented with the systems you have access to.

If you require any assistance, please reach out to your support team at Managed IT Force, LLC by email (<u>support@manageditforce.com</u>) or by phone (724-473-3950 option #1).